

# GCSE WELSH LITERATURE 2022

**GUIDANCE FOR ORAL EXAMINATIONS – UNIT 3 ORAL EXAMINATION DATES**

**GCSE**

WELSH LITERATURE April 6 (Foundation Tier) and April 7 (Higher Tier)

The assessments should go ahead as planned on 6 April 2022 (Foundation Tier) and 7April 2022 (Higher Tier).

Contingency dates :

26 April (Foundation Tier) and 27 April (Higher Tier).

## GCSE WELSH LITERATURE 2022

Candidates will be assessed through a formal examination held on **6 and 7 April 2022**. The examination for the Foundation Tier will be held on **6 April** and the examination for the Higher Tier will be held on **7 April**. Tasks will be set externally by WJEC, and are to be completed in groups under the teacher’s guidance. **Examination packs should not be opened until the morning of the examination.**

The assessments should go ahead as planned on 6 April 2022 (Foundation Tier) and 7April 2022 (Higher Tier).

If a teacher is absent on the day and there is another Welsh Literature teacher able to undertake the assessment, the assessment should still go ahead as planned. If a teacher is self-isolating but not unwell the teacher could conduct the assessment remotely from home via an online platform if it is possible for the centre to arrange. The candidates must be present in the centre.

For any candidates unable to attend on the day and/or if the teacher conducting the assessment is not able to attend due to covid related reasons and no cover can be provided, we will provide two contingency days using different assessment materials after the Easter holiday on 26 April (Foundation Tier) and 27 April (Higher Tier).

If you need to utilise the contingency days, you must contact WJEC by 8 April 2022 to for information on how to access the assessments after Easter. Further details will be provided upon request.

Contact details:

Telephone: 02920 265004

Email: Cymraeg@cbac.co.uk

## Preparation

The candidates’ attainment should be assessed regularly. In accordance with the teacher’s knowledge of the candidates, **groups of 3.** If this is not possible due to the number of candidates in the teaching group, work from a pair of candidates will be permitted.

A candidate may only sit the examination once during the day. A candidate may not assist in a group if assessed with another group.

Teachers should ensure, to the best of their ability, that the members of the group, even if they do not represent exactly the same marks, should at least represent **the same range of marks**. It is the centre’s responsibility to moderate candidates’ marks within the centre.

A timetable should be prepared – about **20 minutes** for each group.

## Arrangements on the day of the examination

Teachers should:

* follow the guidelines for recording (page 3)
* allow **20 minutes preparation time** for each group (**examination time – up to 15 minutes**)
* open the packages containing the stimulus questions for the group discussion
* allow the first group to prepare; a quiet and convenient room away from the examination should be provided for the preparation period
* call the first group in (the next group to start preparing)
* ensure that everyone is comfortable and sitting in a semi-circle
* explain that the group members will do most of the discussing, and that the teacher should hold back and allow the candidates to discuss, only changing direction when necessary
* note a mark for each candidate (see **Assessment** on page 4).

## Candidates should be supervised during the preparation period. During this period (20 minutes) candidates within their group will prepare without interference.

**Copies of previously prepared notes are not permitted in the preparation room or the examination. Candidates are allowed to make their own brief notes during the preparation period if they so wish. Scripting the discussion is not permitted.**

**Candidates are not allowed to have mobile phones or any other electronic devices with them during the preparation period or the examination.**

**Recording**

Each centre is requested to record the examinations of all groups. Please note that only a sample of groups will be sent to the moderator.

It is important for the oral examination to be conducted in a quiet environment, in a room where extraneous noises such as bells and shouts from the playing fields will not distract the candidates. The examination should not be interrupted in any way.

* The recording technique should be experimented with beforehand. The candidate’s response should be clearly audible.
* You should ensure that the recordings are clearly named with the candidate number and name as appears on IAMIS e.g. 1234 Catrin Jones.
* It is recommended that centres use **mp3 or wav files for audio files.**
* **For Summer 2022 centres are expected to upload the sample to the *Surpass* system. USBs or CDs will not be accepted.**
* The teacher may have assistance to operate the recording if he/she wishes.
* The following details should be noted at the beginning of every recording:

GCSE Welsh Literature Oral Examination 2022 Foundation/Higher Tier (as appropriate); centre name and number.

It is important for the teacher conducting the test to introduce the members of the group by their names before commencing, so that each candidate’s voice can be clearly identified e.g. “Candidate 9000, John Davies; Good morning, John…” or that the candidates present themselves including their examination numbers.

To further aid identification, the candidate’s name should be used when asking questions during the examination.

## Assessment

Discussion of Literature as Film: 40 marks (no more than 20 minutes).

## Group discussion – A marking scheme will be provided with the Teacher’s Copy of the examination.

When assessing, teachers should make full use of the range of marks, in order to note the differences between candidates’ standards. The oral examination is assessed on both tiers - Higher and Foundation.

## Moderating a sample of groups

All of the candidates’ marks will be submitted on-line via WJEC’s secure website. The candidates for the sample will be chosen through the on-line system.

The computer will choose candidates on each marking band and will ensure that each teaching group is represented in the sample.

The marks awarded to each candidate included in the sample should be noted on the appropriate mark sheets (see examples in this booklet).

The names and marks of the other candidates in the same groups as the candidates chosen by the computer should be included on the mark sheets.

LLÊN/3S (UNIT 3 3010N30-1) LLÊN/3U (UNIT 3 3010NC0-1)

The recording should be uploaded as soon as possible after the examinations to reach the moderator by **5 May** at the latest.

The remainder of the recordings should be stored safely, should WJEC require further evidence in ensuring fair moderation within the centre. WJEC has the right to ask centres to send another sample if the quality of the recording is not clear enough for moderation purposes.

***Surpass* Instructions (uploading the work)**

* The Examinations Officer in your centre should have an account for *Surpass.* If they haven’t, please contact e-submission@wjec.co.uk (02922 404 310). Your centre will receive *Surpass* guidelines at the beginning of March;
* You must ensure that the complete sample (the correct number of groups as they appear on *IAMIS* are uploaded to *Surpass;*
* The following documents **only** should be scanned and uploaded for Unit 3;

	+ Unit 3 mark sheet (LLÊN/3S 3010N30-1 **or** LLÊN/3U 3010NC0-1) – ensure that all candidates’ marks identified in the sample, and their groups’ marks are included on the mark sheet. A mark out of **40** (with the sample on the highest mark first on the mark sheet). **You will not need to scan an individual mark sheet for every group.** The mark sheet should be uploaded to the *‘Programme proforma upload button’* tab/button on *Surpass.*
	+ Recording for candidates in the sample in their groups – one recording per tab on *Surpass* starting with Group/Pair 1 upload’ (mp3 or wav). Ensure that you include this information when saving and uploading the candidates’ information who are part of the sample in your centre for Unit 3:
	+ The candidates’ examination number first and then their correct/full names (as they appear on *IAMIS* and on the examination register):

 First name(s) and then surname

The following formats are accepted: **pdf, doc, mp3, wav.**

* 1 recording for each candidate in sample
* Mark sheet (LLÊN/3S 3010N30-1 **or** LLÊN/3U 3010NC0-1) including complete sample

**To upload:**

* Click the Upload button.
* Browse for your file, making sure you have selected the right file type.
* Click on the required file and select ‘Agor’/’Open’.
* You should then see your file under the upload button.
* Click ‘Gorffen y prawf’ / ‘Finish Test’ and follow the instructions to finish and submit.
* Sample should be uploaded between **April 6/7 and May 5.**
* **No sample will be accepted after May 5.**
* If a second sample is required, the moderator will select candidates for that sample. The moderator will contact the centre by email. Nia Morgan, Subject Support Officer will need to create new key codes for the additional sample. Up to two working days will be required before receiving the key codes to upload the sample to *Surpass.*

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|  | **TGAU LLENYDDIAETH GYMRAEG** ***GCSE WELSH LITERATURE*** **ASESIAD ARHOLIAD LLAFAR – *ASSESSMENT OF ORAL EXAMINATION*****TAFLEN FARCIAU I’R SAMPL *– MARK SHEET FOR SAMPLE*** | **LLÊN/3S****UNED 3****3010N30-1** |

## Cyfres Haf 2022 *Summer 2022 Series*

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| **HAEN SYLFAENOL***FOUNDATION TIER* |  | **Enw'r Ganolfan***Name of Centre* | **Rhif y Ganolfan***Centre Number* |
|  |  | **68** |

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| **Rhif Arholiad****yr Ymgeisydd***Candidate's**Examination No.* | **Enw'r Ymgeisydd (Cyfenw yn gyntaf)***Candidate's Name (Surname first)****PRIFLYTHRENNAU*** *– BLOCK CAPITALS***Rhaid rhestru pob ymgeisydd sydd o fewn grŵp***All candidates within a group should be listed* | Y Mynydd Grug | Dihirod Dyfed | Cyfanswm Marciau'r Ganolfan*Total Centre Marks (40)* | Marciau'r Safonwr*Moderator's Marks* | Swyddfa'n unig*Office use only* |
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| **Pennaeth y Gymraeg** / *Head of Welsh* | **Dyddiad** / *Date* | **Safonwr** / *Moderator* |

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