WJEC CBAC

QCF Qualifications in Languages

German

Level 2

For teaching from September 2012

Task: Going Out with a Friend from Bentheim
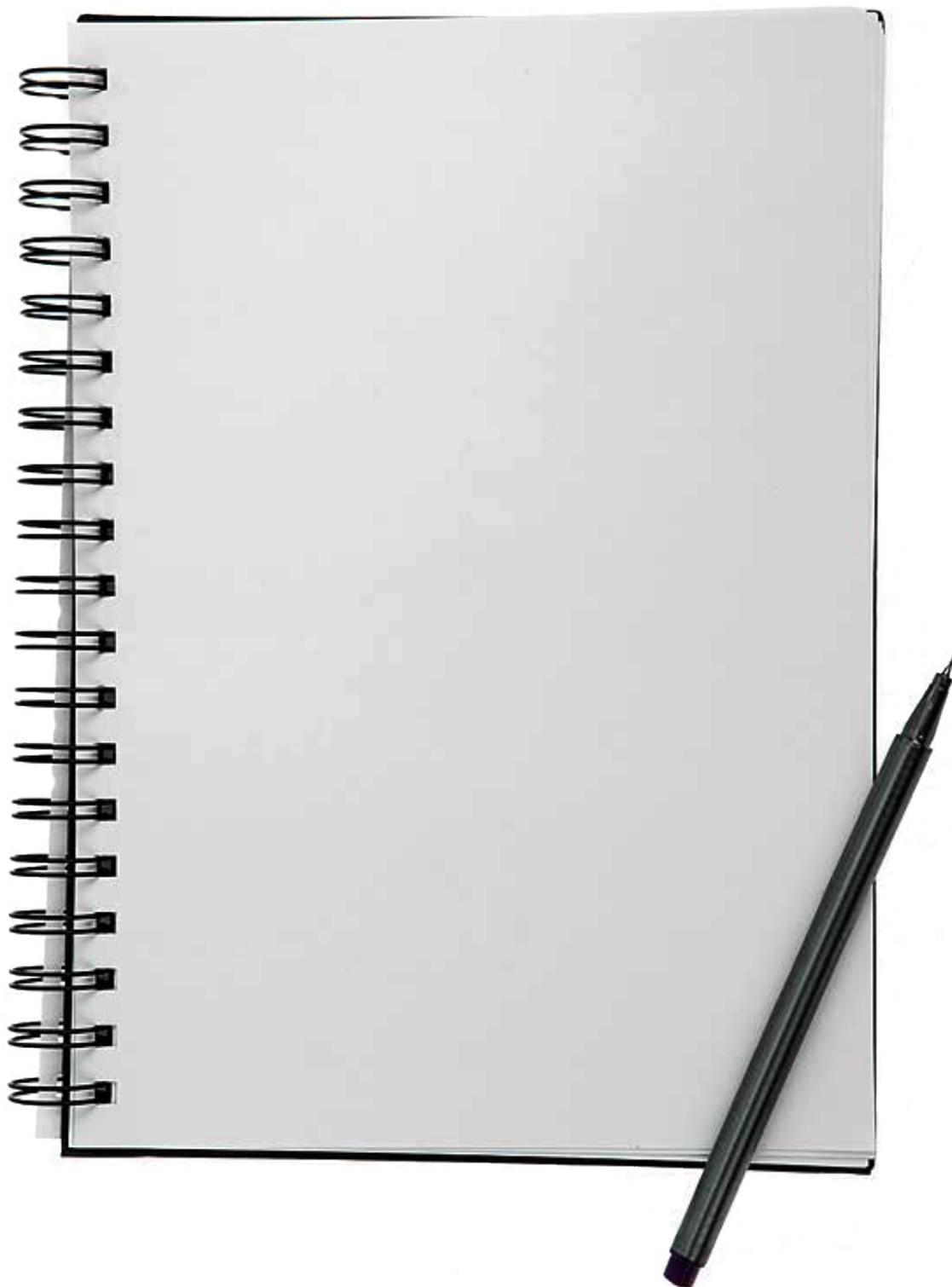
You are going out with a new friend from Bentheim.

You want to know more about each other.

- Ask them questions to find out details about **any** of the following:
  - Their home town.
  - Their interests.
  - Their future plans.
  - Their holidays (past or future).
  - Their family and friends.

- Answer his / her questions giving details about yourself and aspects of your life.

- You may want to prepare a list of questions to ask prior to your meeting.

- Note down the information you receive on the note pad on the next page.

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Level 2

Candidate name ……………………………………………..... **Date of task** …………………….....

Assessor name ………………………………………………....... **Date assessed** ………………........

Level 2

Task: Job Interview

CC- BY-SA 2008 Stefan Scheer

You have applied for a job at a theme park in Cologne, Germany.

Your application has been successful. You are now having an interview!

- Make sure you have some knowledge of the park before your interview
  (research online to find a suitable theme park and position).

- Introduce yourself appropriately.

- Answer the questions asked by the employer.

- You will be expected to give details about the following aspects:
  - Your qualifications.
  - Your experience.
  - Your personal qualities.
  - Your reasons for applying for the job.

- You will also have the opportunity to ask some questions.

- You can prepare one or two questions beforehand. Write them down on the note pad on the
  next page.
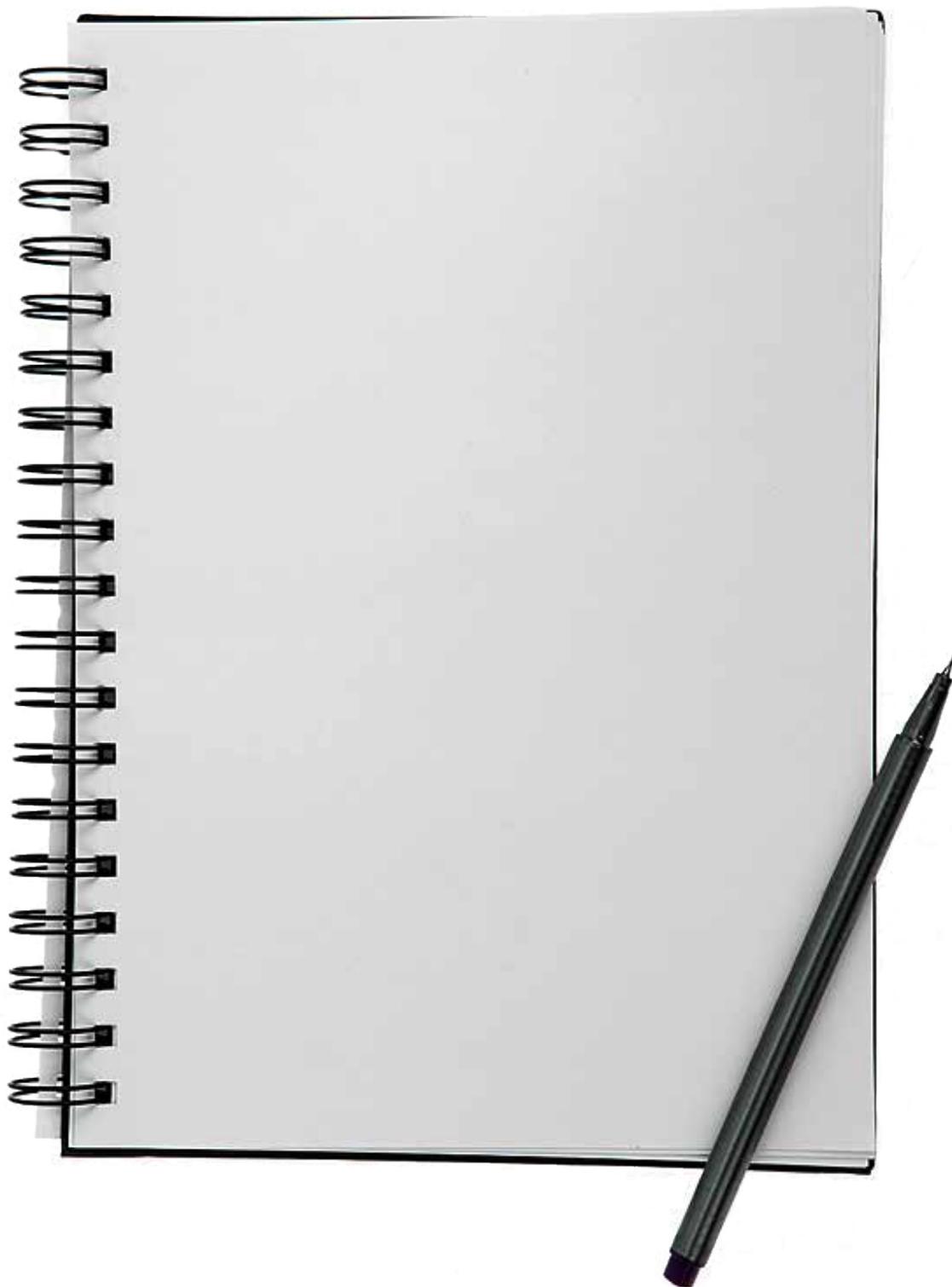
Candidate name ……………………………………………..... **Date of task** …………………….....

Assessor name ……………………………………………....... **Date assessed** …………….........

Task: Writing an Email to a New Friend from Heligoland

You have recently met a new friend on Facebook, who comes from Heligoland, Germany.

You would like to know more about him / her.

Luckily, you have managed to get his / her email address.

- You are writing your first email to this new friend.

- You may want to give some information about yourself such as:
  - your interests.
  - your everyday life.
  - your area / country.
  - your family / friends.
  - your future plans (studies / work / holidays).

- Don't forget to ask a few questions as well!

- You can prepare your email before sending it.

- Write your final draft on the next page.

Level 2

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Write your email here in German:

Send	To...	
	Cc...	
	Subject:	

Candidate name …………………………………………………......   Date of task …………………….....

Assessor name …………………………………………….........   Date assessed ………………..........

Level 2

Task: Writing a Job Application Letter

Deutscher Medienkonzern

Sucht einen jungen Mann / eine junge Frau ohne Erfahrung für eine Stelle als Webdesigner / Webdesignerin. Ausbildung wird versorgt.

Die gesuchte Person wird:

- motiviert
- intelligent
- unabhängig
- offen
- fähig
- mit Kenntnissen des Informationstechniks sein

Schicken Sie die Bewerbungskarte an die Personalabteilung.

You have seen the job advertisement above, for a trainee Junior Web Designer at a media company in Koblenz, Germany and decide to apply:

- To apply for the position you have to write a letter of application **in German**, stating:
  - Your personal details.
  - Why you wish to apply.
  - Your personal attributes.
  - Your interests.
  - Future aspirations.
  - Any other information you feel is appropriate.

- Write your letter in the form of an email on the next page.

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Write your email here in German:

Send	To...	
	Cc...	
	Subject:	

Candidate name …………………………………………...…..   Date of task …………………….....

Assessor name …………………………………………...…...   Date assessed ………………........

Level 2

Task: Finding Business Contacts

You have been sent by your company to a reception held for a German business delegation hosted by the local Chamber of Commerce.

You wish to find out more about the German employees.

- Ask them their names and company positions.

- Ask the name of the company they work for and details of its location.

- Ask them for details of their office / company working hours.

- Enquire what staff facilities are available to them.

- Ask for a description of their products / services.

- Ask them about their future plans.

- Ask for any other information you require.

- You may use the notepad on the next page to prepare your phrases **in German**.

- You may also use the note pad to record your German colleagues' responses **in English**.
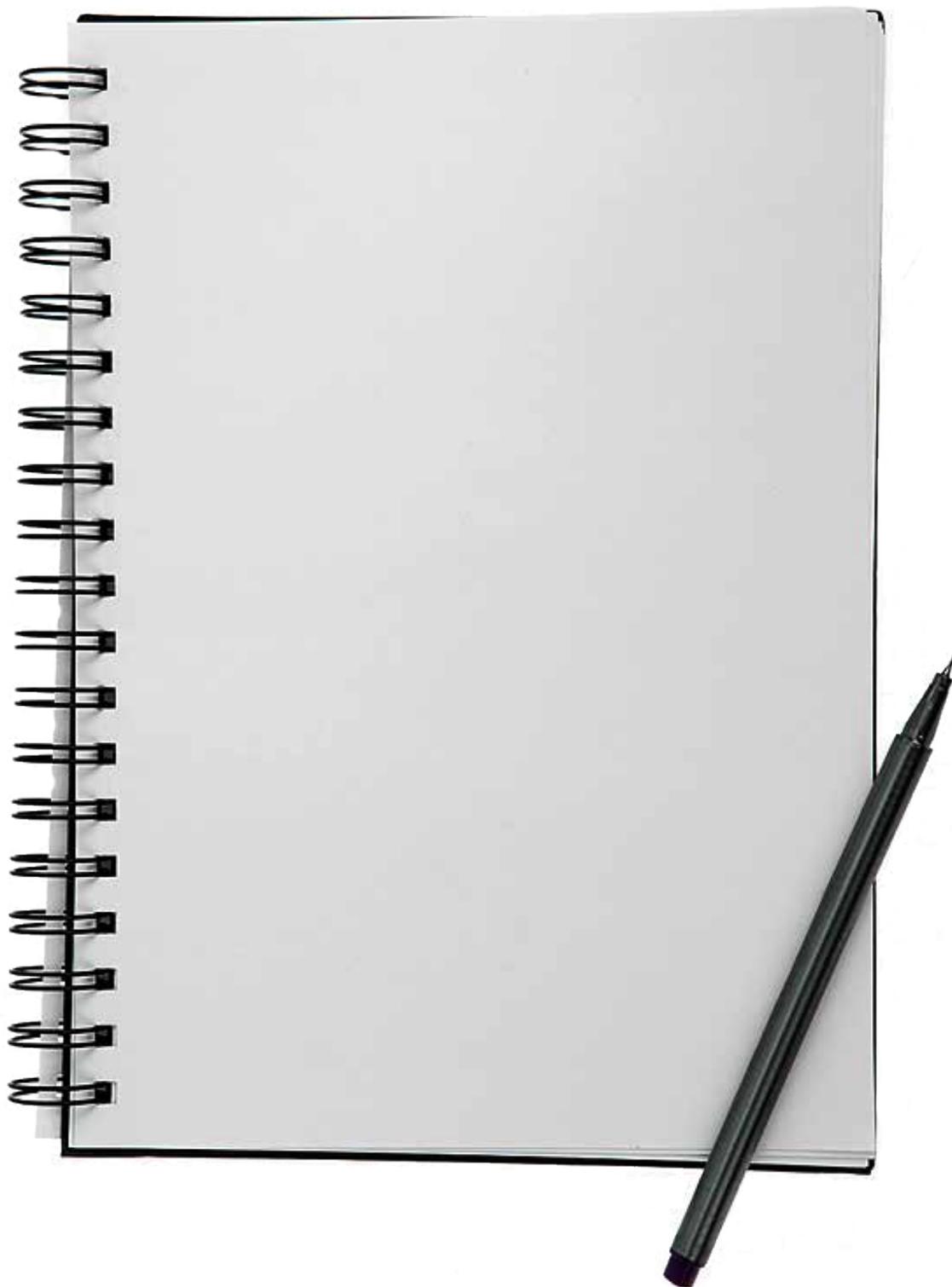
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Candidate name …………………………………………....... **Date of task** …………………….....

Assessor name …………………………………………........ **Date assessed** ………………..........

Level 2

Task: Applying for a Job

CC- BY-SA 2005 Andrew Dunn

You are looking for a job in Germany to help develop your language skills and to increase your experience of working with the general public.

You see an advertisement for a job at a theme park.

You telephone the Head of Human Resources at the theme park.

● State your name and your age.

● Give details of your previous work experience.

● Mention your personal qualities.

● Explain why you want the job.

● Speak about some of your future aspirations.

● You may use the note pad on the next page to prepare your phrases **in German.**

● You may also use the note pad to record the Head's responses **in English**.

Candidate name …………………………………………….....   **Date of task** …………………….....

Assessor name …………………………………………….......   **Date assessed** ……………….........

Task: Employee Exchange

Your company has nominated you to be considered for an employee exchange with a similar company in Germany. The scheme is organised through the Federal State of Schleswig Holstein, in north Germany.

Research online to find a relevant company and position.

As part of the selection process you have been asked to write about yourself, **in German**, to support your application.

- Include your name and company position.

- State the name of your company and its location.

- Provide a description of the products / services you offer.

- Write about why you like your job / the company you work for.

- Give details of your future career aspirations.

- Provide any other information you feel may improve your chance of being accepted on the scheme.

- Write your message in the space provided on the next page.

Level 2

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Write your email here in German:

	To...	
Send	Cc...	
	Subject:	

Candidate name …………………………………………………......   **Date of task** ………………………….....

Assessor name …………………………………………………......   **Date assessed** ………………..........

Level 2

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Level 2

Task: Applying for a Job

CC- BY-SA 2005 Andrew Dunn

You are looking for a job in Germany to help develop your language skills and to increase your experience of working with the general public. You see an advertisement for a job at a theme park. Following a telephone conversation with the Head of Human Resources at the theme park, you write an email to apply for the position.

- Include your personal details and mention some of your qualities.

- State details of your studies and qualifications.

- Give information regarding any past work experience.

- Include any other relevant information to support your application.

- Give details of your future career aspirations.

- Write your email in the space provided on the next page.

Level 2

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Write your email here in German:

Send	To...	
	Cc...	
	Subject:	

Candidate name ………………………………………………………....... **Date of task** …………………….....

Assessor name ……………………………………………………......... **Date assessed** …………….........
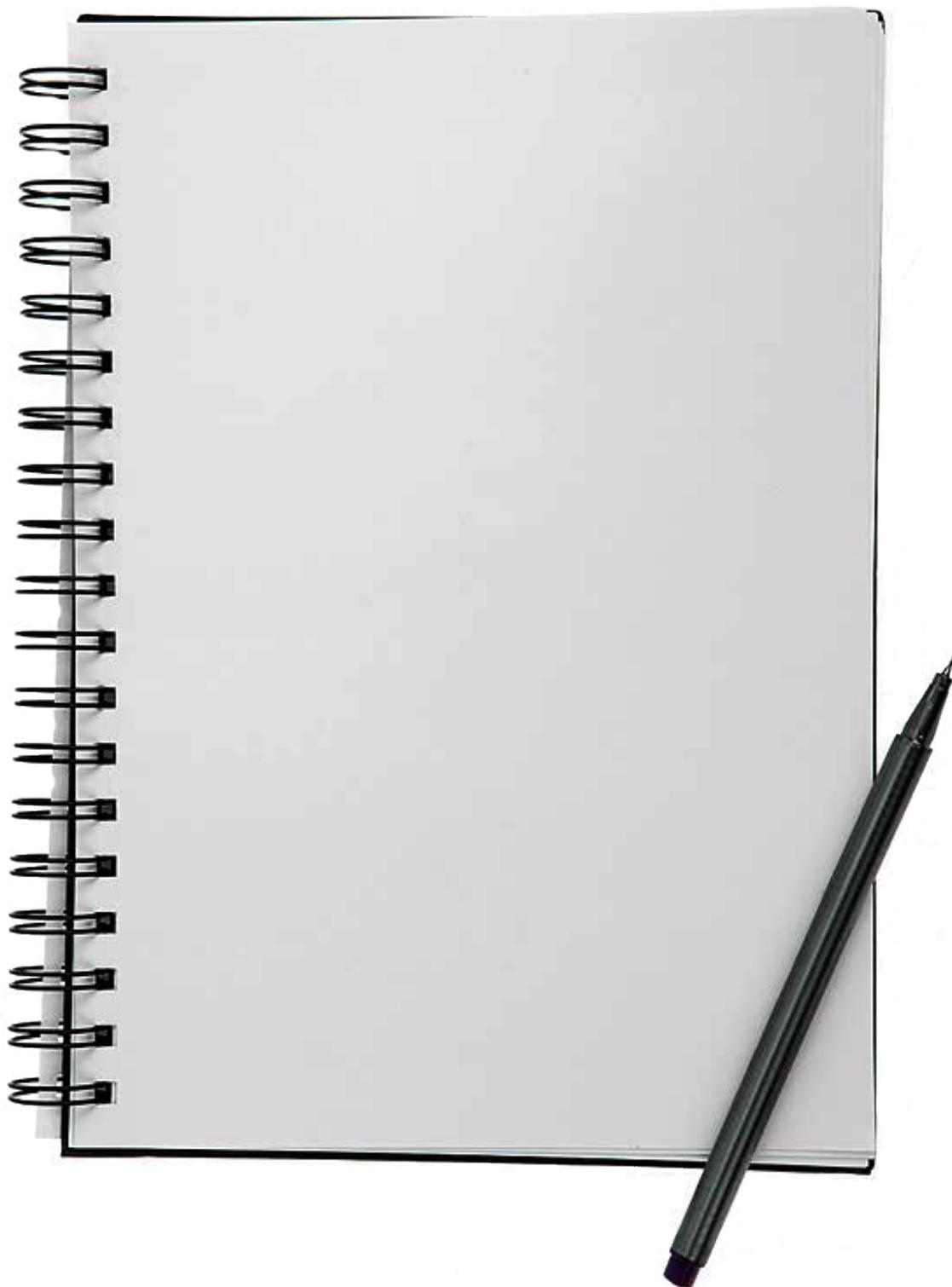
Level 2

Task: At the Theme Park

CC- BY-SA 2008 Stefan Scheer

You are enjoying the day at a German theme park in Cologne.

You are asked by a German visitor for some information.

- Research online to find information about a specific theme park and its attractions.

- Give information about the following:
  - The start time of a particular show / attraction.
  - How long the particular show / attraction lasts.
  - What you have enjoyed visiting.
  - Give them directions to a ride.

- Find out the following:
  - What is on in the evening for children?
  - Where they recommend for a meal.
  - Ask what attractions for children there are to visit locally.

- Write down the information you are given on the note pad on the next page.

Level 2

Candidate name …………………………………………….......   **Date of task** …………………………....

Assessor name …………………………………………….........   **Date assessed** ………………..........

" " Level 2

Task: At the Airport

You are a business class passenger at Zurich Airport in Switzerland.

You have just found out that your flight has been cancelled due to a strike.

Go to the information desk and make some enquiries.

● Explain that your flight has been cancelled.

● Give details about:

  • Your flight (destination, departure time etc).

  • How many of you are travelling.

  • Your luggage (e.g. how many bags, hand luggage etc.).

● Find out the following:

  • If you are able to change flights.

  • When is the next flight to your destination?

  • Are you able to get a discount due to the inconvenience and where are you meant to wait

    for the next available flight?

● Use the note pad on the next page to record the information you are given at the help desk.

● You may research online should you need extra information about flights or the airport.

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Candidate name …………………………………………….….   **Date of task** ………………………....

Assessor name ………………………………………….….…   **Date assessed** ………………..…..….

" " Level 2

Task: House Exchange

You and your parents have decided to exchange houses for a fortnight with a family living in Innsbrück, Austria.

- Read the email you have received from the father of the exchange family, found on the next page. Answer **any** questions and provide the relevant information.

- Give them directions to your house from a prominent landmark in your city / village (monument etc.).

- Tell them what attractions there are in your area.

- Tell them in detail how they must separate the recycling (e.g. which colour bins, what is recyclable) from rubbish and when and where to leave them for collection.

- Write your message in the blank email found on the following pages.

Level 2

The email you have received from the exchange family:

	To...	
Send	Cc...	
	Subject:	

Hallo!

Wir freuen uns auf die Reise nach Wales. Ich hoffe, dass das Wetter schön wird!

Ich möchte folgendes wissen:

Gibt es einen sicheren Parkplatz, wo ich mein nagelneues Auto parken kann?

Was gibt es in der Nähe für eine junge Familie zu tun?

Was sollten wir über das Haus wissen?

Falls das Wetter kalt wird, wie funktioniert die Heizung?

Wann kommt die Müllabfuhr?

Wie kommen wir mit dem Auto von der Stadtmitte zum Haus hin?

Alles Gute,

Hans Schiffer

Write your email here in German:

To...	
Cc...	
Subject:	

Send

Candidate name ……………………………………………………....... **Date of task** …………………….....

**Assessor name** ……………………………………………………....... **Date assessed** …………………........

Task: Working at a Zoo

You are working at a zoo in the UK, the owner has received an email in German and knows that you speak the language. You are asked to respond to the comments made in the email and answer any questions raised.

Research online to find a zoo / wildlife park on which to base your response to the enquiries.

- Read the email on the next page.

- Thank the sender for their enquiries and answer any questions asked, or respond to any issues raised.

- Write your response in the blank email provided on the following pages.

The German email the zoo has received:
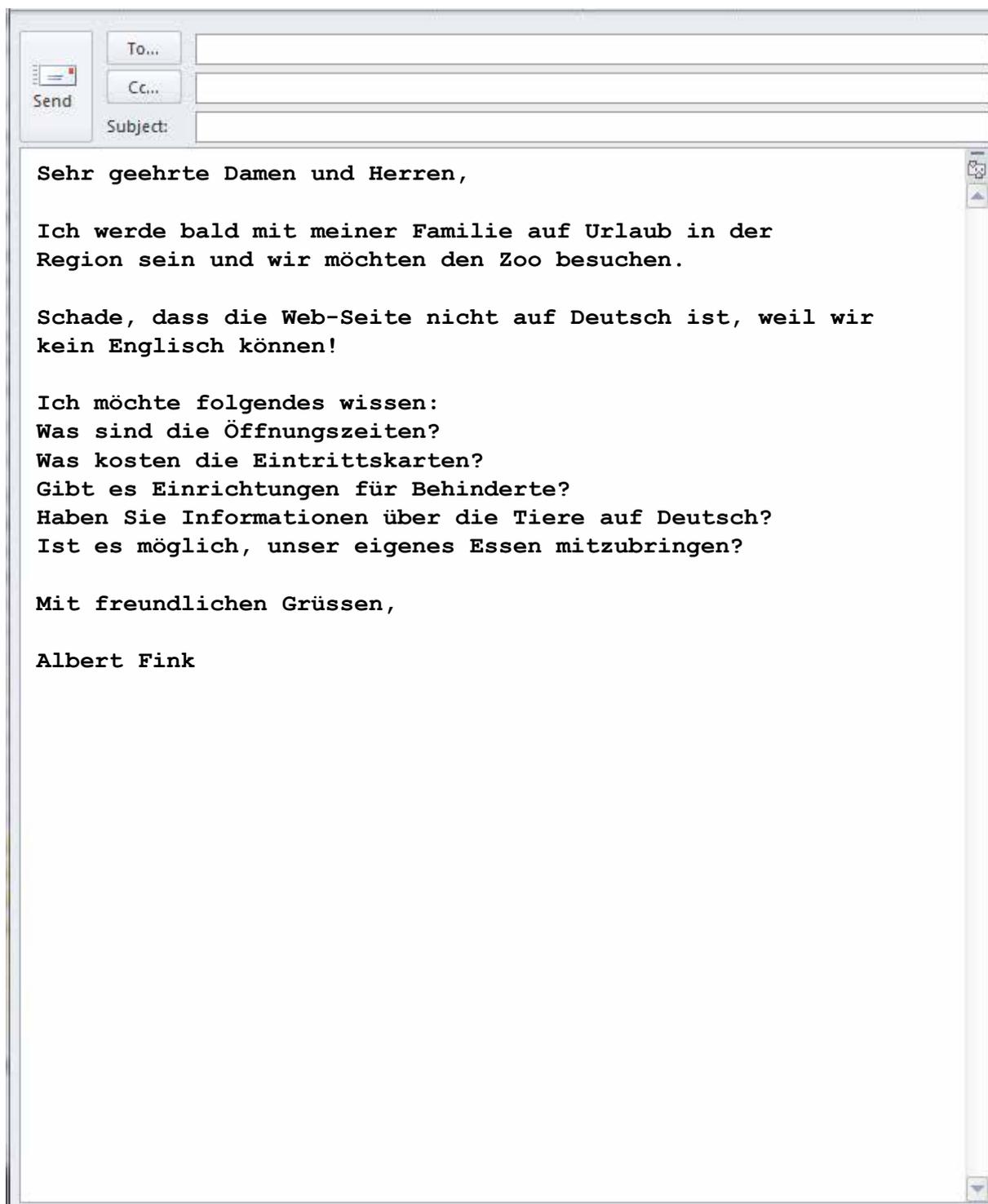
	To...	
Send	Cc...	
	Subject:	

Sehr geehrte Damen und Herren,

Ich werde bald mit meiner Familie auf Urlaub in der
Region sein und wir möchten den Zoo besuchen.

Schade, dass die Web-Seite nicht auf Deutsch ist, weil wir
kein Englisch können!

Ich möchte folgendes wissen:
Was sind die Öffnungszeiten?
Was kosten die Eintrittskarten?
Gibt es Einrichtungen für Behinderte?
Haben Sie Informationen über die Tiere auf Deutsch?
Ist es möglich, unser eigenes Essen mitzubringen?

Mit freundlichen Grüssen,

Albert Fink

Write your email here in German:

Send	To...	
	Cc...	
	Subject:	

Candidate name ……………………………………………………........   **Date of task** …………………….....

Assessor name ……………………………………………….........   **Date assessed** ……………..........

Level 2

Task: Organising a Leisure Visit

The orchestra from your partner school, in Graz, Austria, is coming to play in a gala concert at your school. As a member of your School Council you have been asked to organise a leisure visit during their stay.
You telephone the Austrian teacher in charge to ask what the group would be interested in visiting.

- Tell the teacher what you are planning.

- Ask what type of things would be of interest to your visitors.

- Respond and comment appropriately to what the teacher says.

- Suggest visiting a couple of places popular with tourists in your region and say why.

- Give an outline of what you will organise if the teacher agrees.

- You may use the note pad on the next page to prepare your phrases **in German**.

- You may also use the note pad to record the Austrian teacher's responses **in English**.
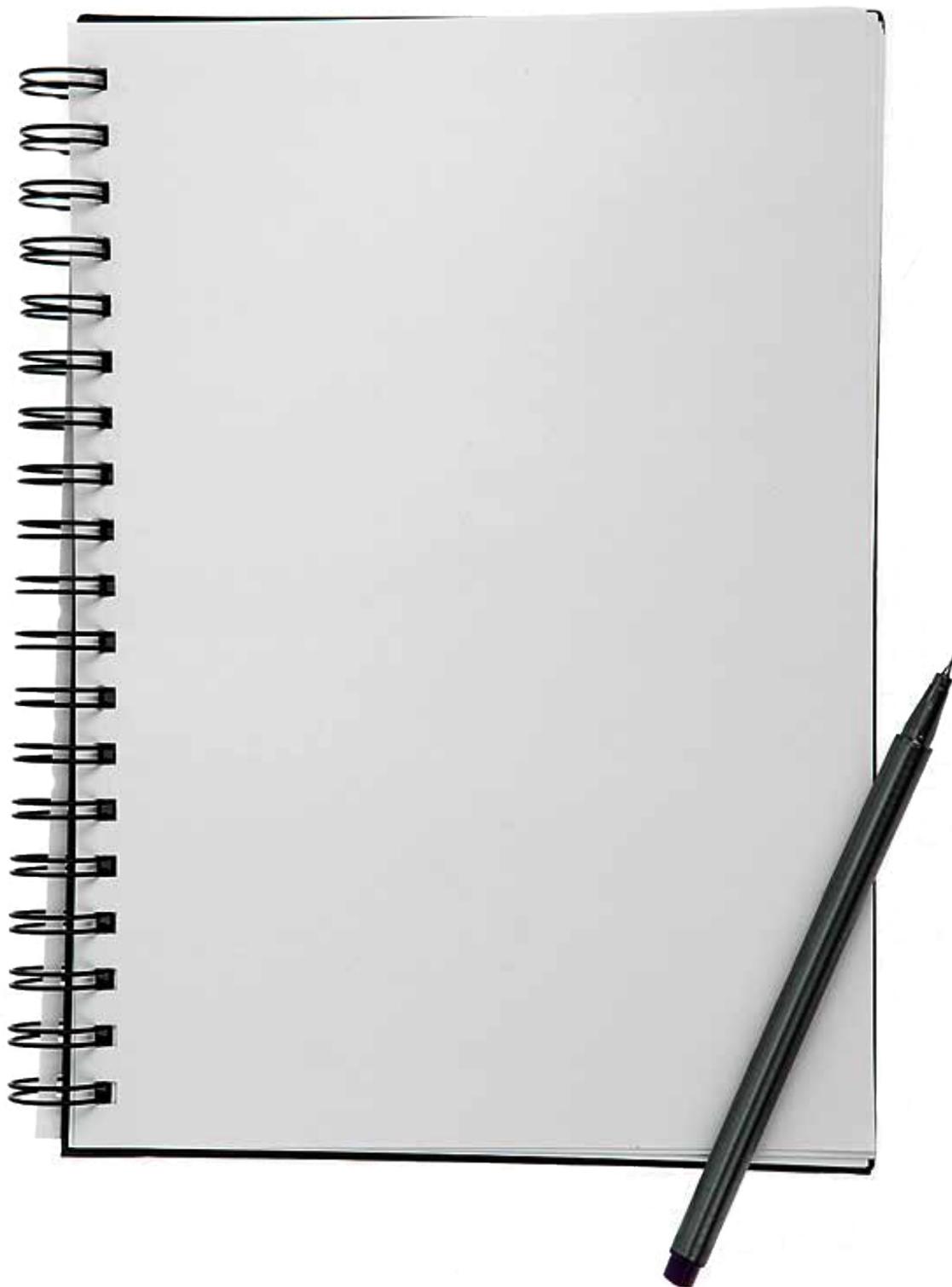
Candidate name …………………………………………….....   **Date of task** …………………….....

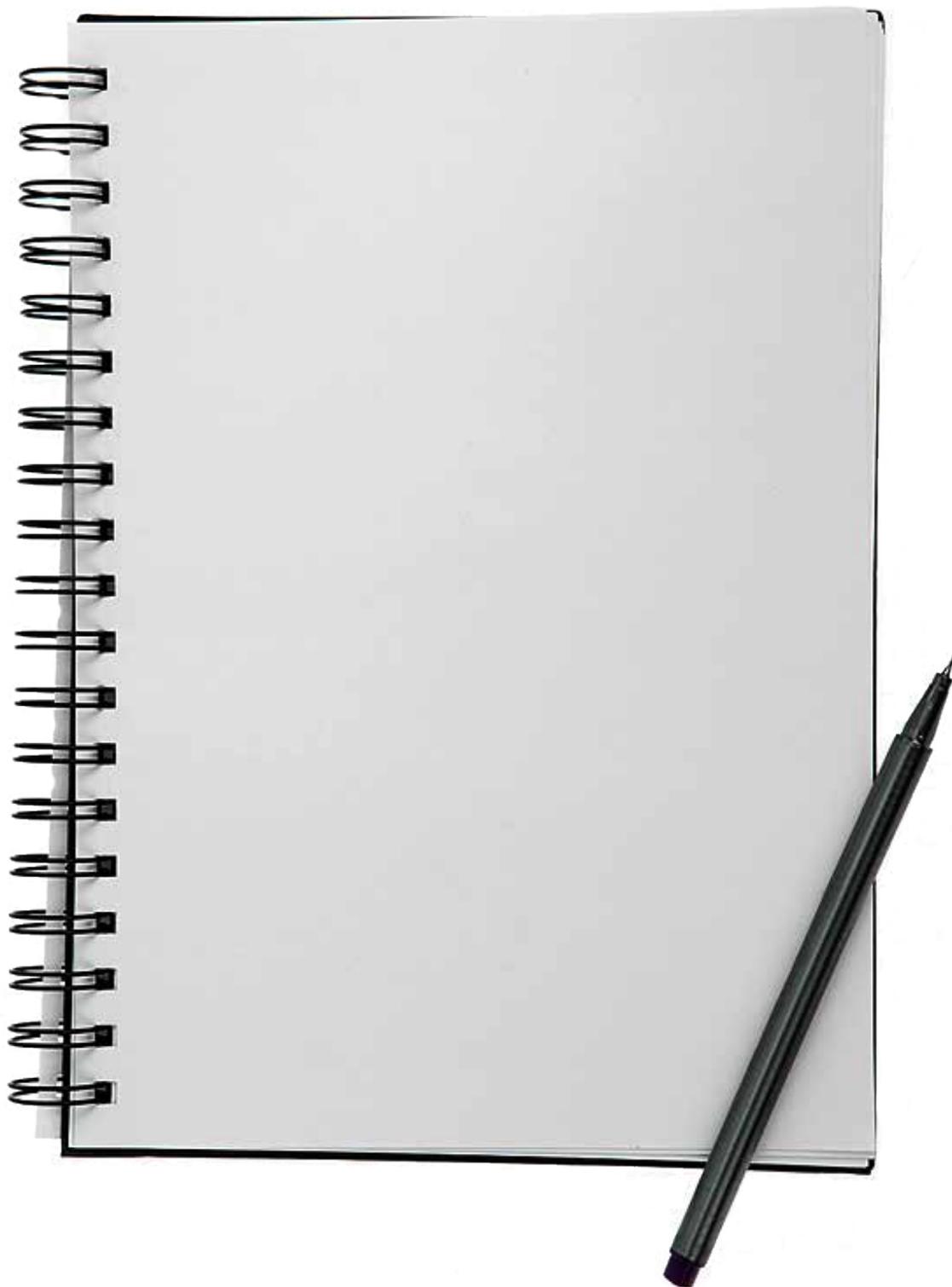**Assessor name** …………………………………………….......   **Date assessed** ………………........

Task: Planning a Business Trip for your Boss

Your boss has a business meeting in Berlin and they have decided to combine it with a fact finding tour to Dresden to follow up some business leads.

Your boss is tired of flying and wants to go by rail.

You telephone the travel service of Deutsche Bahn (DB).

- Find out the following:
  - Ask about the frequency of trains.
  - Ask what business facilities are on the train.
  - Ask if your company can pay by credit card.
  - Ask them to recommend a good hotel in Dresden.

- You may use the note pad on the next page to prepare your phrases **in German**.

- You may also use the note pad to record the German Employee's responses **in English**.

Candidate name …………………………………………….…... **Date of task** …………………….....

Assessor name ……………………………………………........ **Date assessed** ……………..…......

Level 2

Task: Planning a Holiday with Friends

You are going on holiday with a group of friends and as the German speaker you have been given the role of organiser. You have decided to visit Trier.

Research online to find relevant places of interest and select one in particular (e.g. museum, monument, art gallery, sports venue etc.).

After looking at the website you email the regional tourist office to find out further information on Trier and your particular chosen place of interest.

- Give the dates of your visit.

- Say what interests your friends. Ask for recommendations.

- Ask for some specific detail / information about your chosen place of interest (e.g. opening times, price of entry, exact location).

- Say what type of accommodation is required for the group and ask the prices.

- Ask if there are discounts for students.

- Give any other appropriate details.

- Write your email in the space provided on the next page.

Level 2

Write your email here in German:

Send	To...	
	Cc...	
	Subject:	

Candidate name …………………………………………………......   **Date of task** ……………………….....

Assessor name …………………………………………………......   **Date assessed** ……………….........

Task: Planning a Business Trip for your Boss

Your boss and some colleagues have a business meeting in Berlin and they have decided to combine it with a fact finding tour to Dresden to follow up some business leads.

Your boss is tired of flying and wants to go by rail.

Research a possible train route for your boss to take and note available trains, your boss wishes to take the fastest possible route.

You send an email to to Deutsche Bahn (DB).

- Ask if it is possible to reserve first class seats together, with a table for the entire journey.

- Your boss and colleagues intend to work during the journey and have asked you to enquire about internet access.

- Do the catering facilities provide for people with different dietary requirements (vegetarian, gluten-free, nut allergies etc.)?

- Ask if they could send written confirmation of **all** of the above.

- Ask them to send your company an invoice for the cost of the tickets.

- Write your email in the space provided on the next page.

Level 2

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Write your email here in German:

Send	To...	
	Cc...	
	Subject:	

Candidate name …………………………………………….......   **Date of task** …………………….....

Assessor name …………………………………………….......   **Date assessed** …………………........

Level 2

## Task: At the Fast Food Restaurant

You are on a school / college football tour in Bremen and are staying with a German student.
You go for lunch with them to a fast food outlet and you place the order.

- Research online to find a suitable establishment and its related menu.

- Order some food and drink items for **2 people**.

- Give details about what size meals you want.

- Ask the price (write the price down on the note pad on the next page, so you can share the bill with your friend).

- Ask if there is a discount for students.

- Ask a question of your choice (write down the answer on the note pad on the next page).
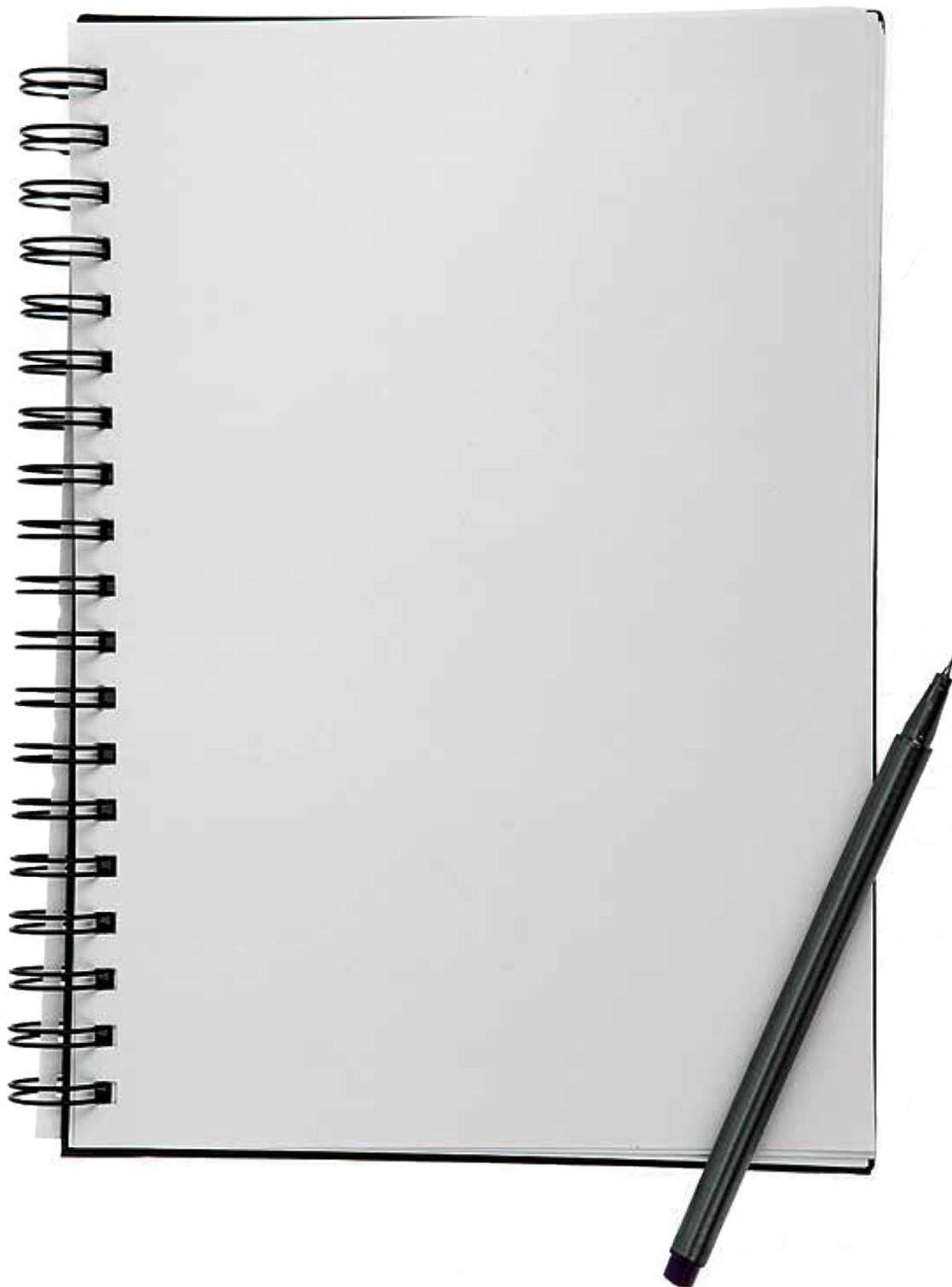
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Candidate name …………………………………………….….. **Date of task** …………………….....

Assessor name ……………………………………………........ **Date assessed** ………………..........

Level 2

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Task: At the Airport

You are at Dresden airport at the car hire desk.

You wish to book a car for your company.

- Research online to find a list of possible cars for hire.

- Say you would like to hire a car and how long for.

- Find out the following:
  - If the car is insured.
  - If there is breakdown cover.
  - What type of fuel the car runs on.
  - Say how you want to pay.

- Write down the answers to your questions on the note pad on the next page.

Level 2

WJEC
CBAC Level 2

Level 2

Candidate name …………………………………………….......   **Date of task** …………………….....

Assessor name ……………………………………………….......   **Date assessed** ……………….........

Level 2
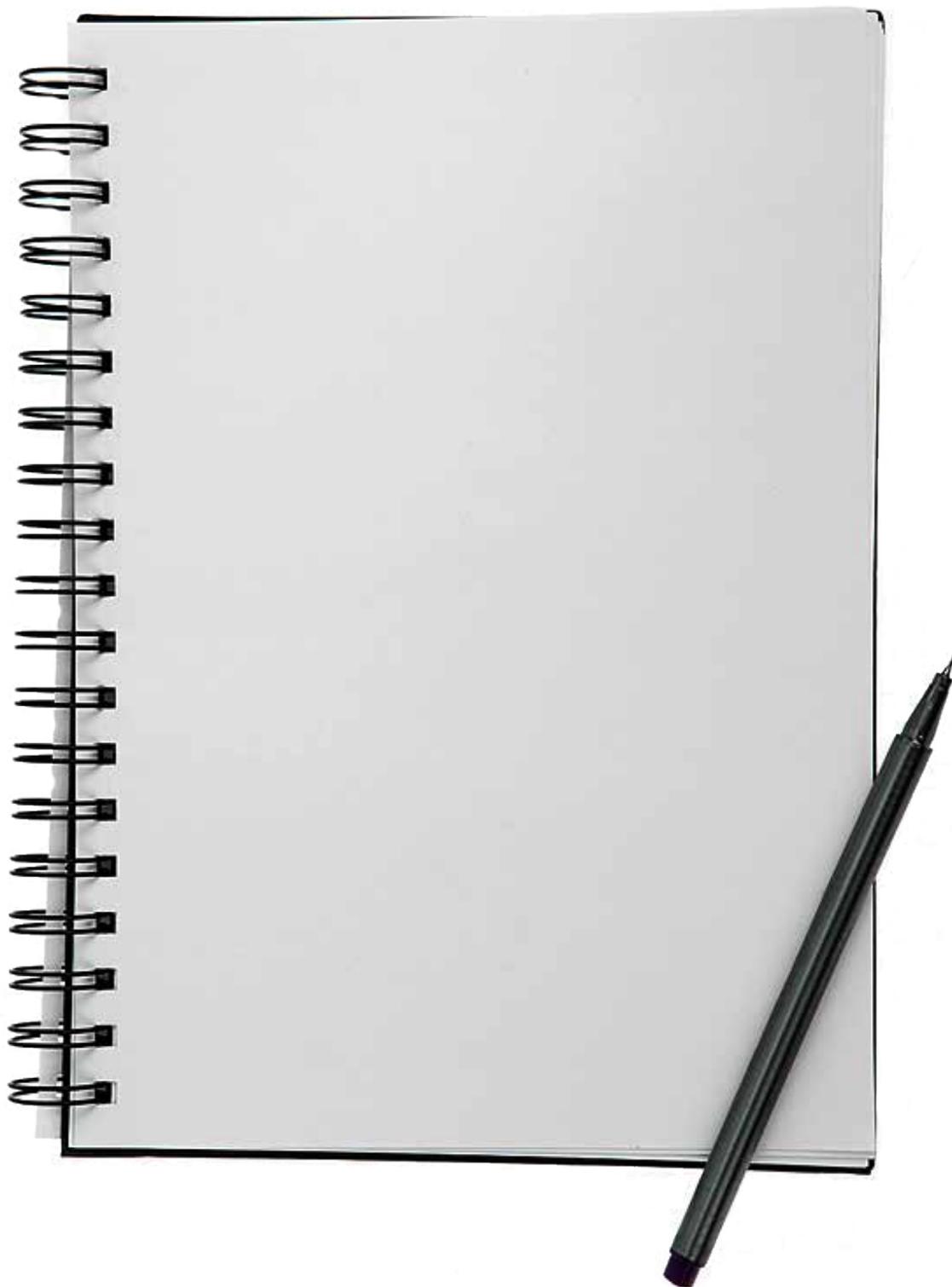
Task: Describing a Birthday Celebration

CC- BY-SA 2010 Ardfern

You have received an email from your German pen friend wishing you a happy birthday.
You wish to reply to their message.

- Read the email on the next page and thank your friend for their message.

- Say that you have celebrated your birthday with your friends last weekend.

- Give details of how you celebrated your birthday (How many were you / where you went / what you did etc.).

- Describe the presents you received.

- Find out when your friend's birthday is and what they intend to do to celebrate.

- Set your email as a letter. Start and end appropriately.

- Write your response in the blank email provided on the following pages.

Level 2

The email you've received from your German friend:

To...

Cc...

Subject:

Send

Hallo!

Wie war dein Geburtstag?

Ich habe viel über deine Fotos auf Facebook gelacht!

Was hast du an deinem Geburtstag gemacht?
Erzähl' mir alles!
Hast du viele Geschenke bekommen?
Ich möchte alles wissen!

Alles Gute,
Axel.

Level 2

Write your email here in German:

	To...	
Send	Cc...	
	Subject:	

Candidate name …………………………………………….…...   **Date of task** …………………….....

Assessor name …………………………………………….…....   **Date assessed** …………….….......

Level 2

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Task: Socialising with New Colleagues on a Work Placement

You have been sent on a work placement at a partner company in Basel, Switzerland.
You have received a message on a social media site from your Swiss German friend who wants to find out how you are getting on.

- Read the message on the next page and thank your friend for their message.

- Explain where you are exactly and when you arrived.

- Say that you have already visited the company.

- Say that you have met some colleagues.

- Explain that you will be going out with them during the weekend.

- Give details of what they have planned so that you can get to know each other. (e.g. going out for a meal, visiting the town, visiting the area by car, any sports activity, clubbing, etc.).

- Write your response, i**n German**, in the reply box below your friend's message, found on the next page.

Level 2

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The message you've received from your Swiss German friend:

Urs_246

Hallo!

Wie ist das Leben in der Schweiz?

Es wird ganz anders sein, nicht wahr?

Wie war die Reise nach Basel? Arbeitest du schon?

Wie sind deine neuen Arbeitskollegen?

Im Herbst muss ich auch ein Berufspraktikum bei einer Firma machen.

Erzähl' mir deine Neuigkeiten!

Was machst du am Wochenende? Ich werde mit meiner Freundin ins Kino und danach essen gehen.

Am Sonntag werde ich relaxen.

Alles Gute,

Urs

Schreib' deine Antwort...

Candidate name ……………………………………………....... Date of task …………………………....

Assessor name ……………………………………………....... Date assessed …………………..........

Level 2