Level 3 Business FAQs

Does this qualification count towards the performance tables?

Yes, it counts on the performance tables.

Do we have to register our students?

No, if your centre is a registered centre with WJEC your exams officer makes entries in the normal process.

What is the percentage for each unit?

Certificate – Unit 1 - 50%, Unit 2 – 50%

Diploma – Unit 1 - 25%, Unit 2 – 25%, Unit 3 (optional) - 25%, Unit 4 (optional) – 25%, Unit 5 – 25%

Where can I find exam dates?

There is a link on the subject page to direct you to the Key dates and Timetable document. These can also be found on the open WJEC/Eduqas website under Administration > Key dates and Timetable.

Can students re-sit a unit?

Candidates may resit internally assessed units once only, and externally assessed units twice. The best grade will be used for aggregation. If a candidate wishes to resit an internal unit more than once or an external unit more than twice, no results from units taken previously may be used in aggregating the new grade and all units in the qualification must be taken again.

I cannot gain access to the secure website, can you help?

Your examination officer will have this information we are unable to provide this for you.

Where can I find past paper and marking schemes?

All past papers and mark schemes are available on the secure site from results day. Past papers and mark schemes will also be available to download from our subject page on the public website from 1st March of the following year in line with our publication policy.

I missed CPD training do you have any more taking place?

CPD take place in the autumn term, dates are released around the beginning of June and can be found under Professional Learning Courses on the WJEC/Eduqas open website.

We have previous CPD material available to download from our Secure Website under Resources > Subject Specific Material including CPD and exemplar.

Where can I find Grade boundaries?

Grade boundaries can be found in this link, but are also available via the subject page under Have you seen ''Grade Boundaries'.

Where can I find the assessment briefs?

Briefs can be found here and are also available via the key documents tab on the subject webpage.

Do controlled assessment briefs change annually?

They remain the same each year.

Can we give advice on controlled assessment briefs?

Once briefs are given to students there is no teacher intervention with no discussion of the brief permitted.

Can we use a proforma?

We recommend proformas for lower ability students only, as it could restrict higher ability students.

Do you have textbooks/resources?

There are no books or guides produced specifically for the qualification.

Do you have textbooks/resources?
There is no textbook, but on the website there is a digital content guide for Unit 1 and 3. The Business A level textbook/digital resource covers much of the content.

Exemplars available on the secure website. Professional learning qualification overview PPT is available on the qualification page of the website, under 'Training' --- 'Webinars'.

What paperwork should be filled in for controlled assessment?

The Mark Record Sheet and Time Sheet can be found within the SAMs.

On the Mark record sheet there is a name and signature box for the Assessor and the Lead Assessor. I am the only teacher at my school for this qualification, which box do I sign?

Lead assessor must only be signed if there is more than one teacher delivering the course.

Do we need invigilators for the controlled assessment units?

Invigilators are not needed.

What are the Guided Learning Hours for each unit?

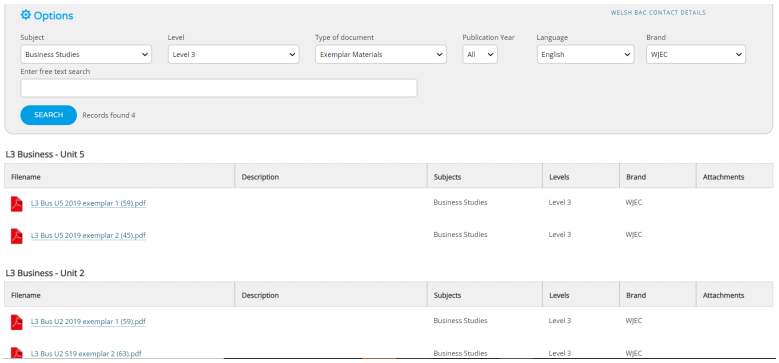
90 GLH for each unit.

How is the qualification graded?

Certificate – graded A-E
Diploma – graded A*-E

Do you have any exemplar material?

Yes, this can be found on the secure website under Resources > NEA tasks, then selecting the options as shown below.



When do the controlled assignment grades need to be submitted?

Sample material must be with the moderator no later than 15th May, so we recommend submitting grades at least a week before to allow time for sorting and posting.

Where do we submit controlled assignment grades?

Grades are submitted on the Secure Website > Internal Assessment > Internal Assessment Mark/outcomes.

What are the entry codes for the qualification?

	Title	Entry codes	
		English-medium	Welsh-medium
Unit 1	The Organisation: Survival and Prosperity – written examination	4513UB	4513NB
Unit 2	Active Marketing	4513U2	4513N2
Unit 3	Organisational Strategies and Decision Making – written examination	4513UD	4513ND
Unit 4	Strategies and Decision Making for Retail Organisations – written examination	4513UF	4513NF
Unit 5	Markets and Customers	4513U5	4513N5

Final opportunity for assessment of unit 4 is Summer 2022

Cash-in code for certificate 4513QC (English medium) 4513CC (Welsh medium)
Cash-in code for diploma 4513QD (English medium) 4513CD (Welsh medium)

What are the QAN codes for the qualification?

Certificate: 603/0820/5
Diploma: 603/0821/7