

## Notice to Centres - release of results November 2022 examinations

(For the attention of heads of centre, senior leaders and examination officers)

### Restricted release of results to centres only

Electronic result files and supporting documentation will be available to centres via awarding bodies' secure extranet sites or A2C, as follows:

Date	Qualifications
00:01 on Wednesday 11 January 2023	GCSE

Results files and their contents are confidential to the head of centre, examinations office staff and senior members of teaching staff within the centre, the consortium or Multi Academy Trust.

Results, or information derived from results, **must not** be divulged to or discussed with:

- other teachers;
- candidates or parents;
- educational institutions and Local Authorities;
- the media;
- any other persons.

Additionally, the results, or information derived from results, **must not** be divulged or discussed on social media such as Facebook or Twitter.

Where a centre does not comply with these requirements, an awarding body reserves the right not to issue results under embargo in future series.

### Publication of results (release of results to candidates)

Results may be released to candidates as follows:

Date	Qualifications
08:00 on Thursday 12 January 2023	GCSE

The results **must not** be despatched until after 08:00 on the appropriate date for the publication of results. **Candidates must not receive results by e-mail, post or otherwise prior to 08:00.**

**Any breach of these requirements will be considered as malpractice by an awarding body.**

Centres should remind candidates that results are issued on a provisional basis. They may be subject to amendment by an awarding body, for example through the published post-results services, prior to the issuing of certificates.

## Additional restrictions on the release of results

Results data **must not** be shared more widely until after the candidates have received their results.

Once candidates have received their results, centres **must not** release results data to Local Authorities, or share more widely, until after 09.30 on the appropriate date for the publication of results.

Similarly, centres **must not** issue press releases or statements to the media under any circumstances until after 09.30 on the appropriate date for the publication of results.

**Any breach of these requirements will be considered as malpractice by an awarding body.**

## Use of electronic result files

Awarding bodies do not provide paper copies of candidates' provisional results. Centres will need to use the electronic result files to prepare the information that is released to candidates.

Where candidates need to provide their provisional results to third parties, such as Sixth Form or FE colleges, we strongly recommend that the candidate statements of provisional results are printed on school letter headed paper and/or stamped with the school name and logo.

## Sixth Form and FE colleges

Sixth Form and FE colleges will see students supplying centre-endorsed results for enrolment purposes, e.g. results printed on school letter headed paper and/or stamped with the school name and logo.

There is no distinction between provisional results data generated from an awarding body's extranet site or via a centre's MIS package (which in most cases will list the results from all awarding bodies). The provisional results are subject to change.

Where there is doubt, Sixth Form and FE colleges should liaise with schools to establish the candidate's results or alternatively, request from the candidate his/her certificates once issued. The certificate is the final record of a candidate's achievement(s).