Centre Review and Appeals Request form

**Summer 2021 centre review and appeals**

**(WJEC GCSE, AS and A Level, Skills Challenge Certificate, Level 2 and Level 3 Health and Social Care and Childcare)**

This form must be submitted to WJEC by your centre.

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| **Centre Name** |  | **Centre Number** |  |

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| --- | --- | --- | --- |
| **Candidate Name** |  | **Candidate Number** |  |

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| --- | --- |
| **Qualification title and level** |  |

|  |  |
| --- | --- |
| **Provisional grade issued** |  |

**SECTION 1: APPLICATION FOR A REVIEW OF PROVISIONAL CENTRE-DETERMINED GRADE**

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| **Please explain briefly and clearly what error you consider has taken place in determining your grade.** | | | | | |
| You should refer to the information in your learner decision making record. You should only provide information that is relevant to the error you consider has been made by the centre in the determination of your grade. | | | | | |
|  |  |  |  |  |  |
| **Please explain briefly and clearly how you consider the error has affected your grade?** | | | | | |
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| **Declaration**  I confirm that I am requesting a review of my provisional centre-determined grade for the qualification named above. I understand that the centre review may result in my grade being lowered, raised or remaining the same.  I confirm that the information provided is accurate.  **Candidate Name**  **Signed**  **Date** | | | | | |

**SECTION 2: APPLICATION FOR STAGE 2 WJEC APPEAL**

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| Are you applying for a priority appeal3 | Yes/No |
| If your university place is at risk you must provide your UCAS personal identifier3 |  |
| Do you have a Degree/Higher Modern Apprenticeship place at risk pending the outcome of the appeal | Yes/No (if yes please provide details and date until which the offer is being held). |

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| **Grounds for appeal** | **Please tick** |
| Centre administrative error |  |
| Procedural error - access arrangements or special consideration were not applied or considered when determining the grade |  |
| Procedural error - The centre did not follow its procedures properly and consistently in arriving at the result or in conducting the centre review. |  |
| The judgement in determining the grade was unreasonable |  |
| WJEC error - the grade published on results day is different to the provisional grade issued by the centre |  |

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| **Please provide any additional information that you have not included above regarding the error you consider has taken place in determining your grade.** |
| You do not have to provide additional information. Any information provided must be clear, succinct and relevant. |

3 Priority appeals are available for A Level and other Level 3 qualifications where a learner’s place at university or higher education place is pending the outcome of an appeal. Please do not request a priority appeal unless your university or further education place is pending. Your UCAS personal identifier is the 10 digit code included in all correspondence from UCAS.

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| **Please provide any additional information that you have not included above regarding how you consider the error has affected your grade** |
| You do not have to provide additional information. Any information provided must be clear, succinct and relevant. |
| **Declaration**  I confirm that I am requesting an appeal against my grade for the qualification named above.  I understand that the appeal may result in my grade being lowered, raised or remaining the same.  If requesting a priority appeal, I confirm that my university or higher education place is at risk pending the outcome of the appeal.  I confirm that the information provided is accurate.  **Candidate Name**  **Signed**  **Date** |

Version 2