

## WJEC GCE Drama Unit 3 Processes for 2026

**Unit 3 is externally assessed by a visiting examiner. Please note centres will be contacted directly by the examiner to organise their visiting date. The request for a visiting examiner should be made on a visiting examiner Microsoft Form. This can be accessed on the Drama website and centres are asked to [complete the form](#) by October 10<sup>th</sup> 2025.**

All candidates' work for GCE Drama 'Text in Action' must be uploaded to the [Surpass](#) portal. In order to prepare for this, centres are advised to follow this guidance.

### GCE Unit 3: Text in Action

**The deadline for uploading the candidates' performances and process and evaluation reports to Surpass, is 7 days after the examiner visiting date.**

#### Unit Requirements:

- Learners participate in the creation, development and performance of **two pieces of live theatre** based on a stimulus supplied by WJEC:
  - one devised piece using the techniques and working methods of **either** an influential theatre practitioner **or** a recognised theatre company (a different practitioner or company to that chosen for Unit 1)
  - one extract from a text in a different style chosen by the learner
- Learners must complete a **process and evaluation report** which must be uploaded to Surpass along with the recording within 7 days of the practical assessment.
- Design candidates are required to give a **5–10-minute presentation** of their design to the visiting examiner, covering **both** pieces of work. This presentation is not assessed but is necessary to ensure the examiner has a full understanding of the design. This presentation should provide a rationale and authentication for their design work. The presentation should include:
  - key details of how the design work has been realised
  - evidence appropriate to their design option, e.g. drawings, lighting plots, scale models, sound clips, cue sheets etc

#### Preparing for the Assessment Window

1. The assessment window for the live performances occurs **between January 12<sup>th</sup> and May 1<sup>st</sup> 2026.**
2. Although examiners will make every effort to accommodate the visitation dates sought by the centre, we would ask centres to find solutions with your examiner, thus ensuring that your visit occurs within the specified examination period. If you are planning a visit for the last week of term, please ensure upload deadlines can still be adhered to.
3. Centres are advised to make their visiting examiner aware of any candidates that have pre-existing physical or vocal impairments.
4. A two-day visit is permissible in circumstances such as a larger cohort. However, centres should contact [drama@wjec.co.uk](mailto:drama@wjec.co.uk) to request this on a year-by-year basis.
5. Centres are requested to email [drama@wjec.co.uk](mailto:drama@wjec.co.uk) if they are part of a consortium, thus ensuring we are aware of where candidates are to be assessed by the same visiting examiner.
6. Prior to the examiner visit, hard copies of the relevant administrative forms should be provided to the examiner at least **two weeks** before their visit. The required forms include the following:
  - [Centre Approval Form](#)
  - [Programme Proforma](#)

- [Candidate Declaration Form](#)
- [Candidate Mark Sheet](#)

7. After the examiner visit, all videos of the live performances, along with the process and evaluation report and the administrative forms listed above, must be uploaded to [Surpass](#) within **7 days** of the visit (see [Surpass](#) upload guidance for support if relevant).

### Stimuli

8. This can be found on the [WJEC Portal website](#) under:

- Resources>Subject-Specific Support Materials inc. CPD & Exemplar.
- Filter the boxes for your chosen qualification and under 'Type of document,' please select 'Non-Examination Assessment Tasks.'

The stimuli will be released on **1<sup>st</sup> June** the year before the assessment is due to be taken.

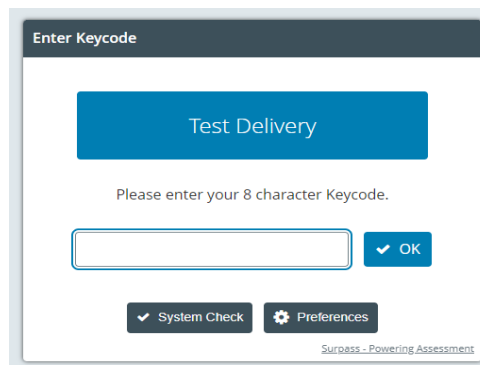
### Text in Action – Further Guidelines

9. Centres are reminded that candidates must choose one skill for both performance pieces. **For example, a candidate cannot choose to be an actor in one piece and a lighting designer in the other.**
10. Every performer must also ensure that they clearly identify themselves and state their candidate number to the camera and visiting examiner before beginning their performance.

**Further guidance on Unit 3 Text in Action can be found on pages 20-24 of the [specification](#).**

### Unit 3 NEA Upload Process to Surpass

11. Exams officers will be able to download an admin (group) upload keycode for the candidates' work on [Surpass](#). They should provide this electronically for the class teacher, so they can copy and paste the keycode as necessary.
12. Visit the Surpass upload platform using this link - <https://wjec.Surpass.com/secureassess/htmldelivery>



13. The above window will appear on the screen. The use of the word "Test" here is a synonym for Assessment or Exam; this is not a trial run to practice uploading. Put in the admin keycode for your centre and then upload the work - see the link for a [how-to video](#).

14. This is what you need to upload to Surpass:

- [Centre Approval Form](#)
- [Programme Proforma](#)
- **Recordings of the performances for all candidates**
- **Recordings of all design presentations (non-assessed work)**
- **Process and evaluation report for all candidates**
- [Candidate Declaration Form](#)

15. Within each tab on Surpass, please upload the group performances (upload in consecutive tabs – group numbers do not need to match tab numbers).
16. Please use the following file name convention for performance work:  
**Group number – title of piece**  
E.g. Group One – Peer Pressure
17. Please ensure that group numbers **correlate** with the group numbers written on the **programme proforma**.
18. Please use the following file name convention for written work:  
**Candidate name – candidate number – type of work /evidence**  
I.e. Joe Bloggs – 1234 – Process and Evaluation Report
19. **File types** accepted - mp4, mkv, doc, pdf. **Please do not use zip files when uploading work.**
20. **Max upload file size** (MB) – 600MB (please see [guidance](#) on reducing file sizes).
21. Before you click the final ‘**submit**’ button you may wish to **take a screenshot** as a record of what you have submitted, as you will not receive an acknowledgement.
22. **Failure to upload candidates’ work will impact a centre’s ability to appeal results at the end of the examination series.**

## Useful Links

[E-Submission Process – Centre Guide](#)

[E-Submission Process – Subject Guide](#)

[Exams officer log in to Surpass](#) – to get the keycodes

[Video demonstration](#) of the upload process

There are lots of useful videos giving guidance on compressing images and converting audio and video files on the [e-submission page](#).

## Useful Contacts

For guidance on any aspect of the e-submission process please contact:

E-mail: [e-submission@wjec.co.uk](mailto:e-submission@wjec.co.uk)

Tel: 029 2240 4310

For subject specific queries not relating to e-submission please contact:

E-mail: [drama@wjec.co.uk](mailto:drama@wjec.co.uk)

Tel: 029 2240 4299