



## **WJEC LEVEL 1/2 CERTIFICATE IN SPORT**

### **SAMPLE EXTERNAL ASSESSMENT**

#### **ASSIGNMENT**

#### **UNIT 4: SPORTS EVENTS**



## WJEC LEVEL 1/2 CERTIFICATE IN SPORT

### UNIT 4: SPORTS EVENTS

**Candidate**

**Name**

**Centre**

**Number**

**Candidate**

**Number**

- Open this paper on or as soon as possible after 1 May 20xx
- The assessment must be completed within three weeks

## GUIDANCE TO CANDIDATES

### Time

You have 6 hours to complete the assignment

### Resources

- This paper contains a scenario
- You will be provided with a map of your local area
- You can use class notes that are approved by your tutor
- You can use ICT software
- You **must not** access the Internet for this assessment
- You **must not** use textbooks during this assessment

### Supervision

- You will be supervised throughout
- You must save your work securely
- You cannot access your work when not supervised

### Collaboration

This is an individual task

### Marking

Your work for this assignment will be marked against the following assessment criteria:

**AC 1.2** Describe the planning activities involved in organising an event

**AC 1.3** Describe requirements of sport event users

**AC 1.5** Describe the roles and responsibilities of individuals involved in sport event organisation

**AC 2.1** Analyse factors that affect sports events

**AC 2.2** Explain how event activities meet regulatory requirements

**AC 3.2** Suggest event contingency plans to minimise potential risks

**AC3.3** Explain how experience of running events informs event proposals

## LEARNER ASSIGNMENT BRIEF

### BRIEF

Every year your local athletics club organises a 10k race. This race takes place on a Sunday afternoon and normally attracts approximately 500 runners. These include serious club athletes. As one of the aims of the event is to raise money for local charities, there are also fancy dressed fun runners. The race usually draws a big crowd around the course.

The race starts and finishes at the running track at the local sports centre but most of the race takes place on footpaths and the public highway. This requires some roads to be closed to traffic for the afternoon.

You are a member of the Race Health and Safety Sub-Committee. This is a new committee that has been set up to help in organising and running the event. The role of this committee is to:

- ensure that the organisers satisfy any regulatory requirements and
- that plans are in place to minimise any potential risks at the event.

You are the only member of the committee that has had any event planning and running experience. You have been asked to put together a planning document to help them with their planning.

### TASKS

1. Describe the different planning activities that will have to be undertaken by the Race Organising Committee to ensure that the event runs smoothly **(AC 1.2)**
2. Analyse any factors that could affect the running of this 10k race on the day **(AC 2.1)**
3. Include a section that covers the Health and Safety elements of the planning of this 10k race. It **must** include the following:
  - a. The different requirements on the day of the potential users at this 10k race **(AC 1.3)**
  - b. The regulatory requirements that must be met for this 10k race to go ahead **(AC 2.2)**
  - c. The roles and responsibilities of individuals involved on the day in the running of this 10k race **(AC 1.5)**
4. Produce a contingency plan for this 10k race that will minimise any potential risks on the day of the event **(AC 3.2)**
5. In all sections explain how you have used your experience in planning and running at least three events. **(AC3.3)**

## CENTRE INFORMATION

### WJEC Approach to Assessment

The WJEC Level 1/2 Certificate in Sport has adopted the principles of controlled assessment as set out in the Joint Council for Qualifications document 'GCSE, GCE, ELC, Functional skills, Principal learning in the Diploma and Project Qualifications – instructions for conducting coursework'. This document can be accessed through the JCQ website ([www.jcq.org.uk](http://www.jcq.org.uk)).

Unit 4: Sports Events of the WJEC Level 1/2 Certificate in Sport is assessed according to the following principles:

- All units are assessed through summative controlled assessment. Details of controls for this unit are provided in this assessment.
- All specified assessment criteria must be met under controlled conditions, as given in this assessment, for the unit learning outcomes to be achieved.
- Performance bands for Level 2 Merit and Level 2 Distinction can only apply once a candidate has achieved all assessment criteria at the level of qualification to be awarded. Evidence must clearly show how the candidate has met the standard for the higher grades.

There are three stages of assessment that will be controlled:

- Task setting
- Task taking
- Task marking.

### Task setting

This assignment has been produced by WJEC. The assignment cannot be changed. This assignment follows the approach required for internally assessed units:

- Each unit is assessed through one assignment.
- Each assessment has a brief that sets out an applied purpose. An applied purpose is a reason for completing the tasks that would benefit a business or society. Further details are in Section 1.2 of the specification.
- The assessment can specify a number of tasks but tasks must be coherent i.e. show how the assessment requirements all contribute to the achievement of the applied purpose of the assignment.
- The assessment will assess all learning outcomes. It will indicate which assessment criteria are targeted for the assessment.

### Task taking

There are five areas of task taking that are controlled: time, resources, supervision, collaboration and resubmission.

### Time

You have **6 hours** to complete the assignment. Centres must log the supervised sessions on the attached form.

### Resources

- Learners must be provided with a street map of their local area. A 10km route must be highlighted on the map. It must be available in hard copy.
- Learners may use notes they have produced as part of the learning process that have been approved by the tutor. Learners cannot have access to text books
- Learners can use ICT software, but cannot access the Internet.

### **Supervision**

Learners must be supervised by an assessor whilst completing all tasks. Centres must have in place systems to ensure learners cannot access evidence they have been developing outside of supervised activities.

Supervision is in place to ensure the authenticity of evidence produced for summative assessment. Assessors are not expected to provide input or guidance to learners during the controlled assessment time. This includes providing formative feedback on the evidence being produced, guidance on the requirements of the task or how performance bands can be interpreted.

Candidates can review and redraft evidence independently within the time allowed for the assessment.

### **Collaboration**

Group work is not allowed when producing evidence for this assignment.

### **Task marking**

WJEC will mark all evidence produced by learners.



**TIMESHEET**

**WJEC Level 1/2 Certificate in Sport**

**Centre Name / Enw'r Ganolfan:**

**Centre Number / Rhif y Ganolfan:**

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**Candidate Name / Enw'r Ymgeisydd:**

**Candidate Number / Rhif y Ymgeisydd:**

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<b>Unit 4: Sports Events</b>
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The total time allowed **must not exceed 6 hours.**

The timed, supervised hours took place as follows:

*Cynhaliwyd oriau dan oruchwyliaeth wedi'u hamseru fel a ganlyn:*

<b>Dates Dyddiad</b>
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<b>Time Allowed (6 hours) Amser a Ganiateir (6 awrs)</b>	
<b>Hours Oraiau</b>	<b>Minutes Munudau</b>

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**Total  
Cyfanswm**

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I certify that all candidates entered were informed of the above dates.

*Tystiaf fod pob ymgeisydd wedi'u hysbysu am y dyddiadau uchod.*

**Supervisor's Signature/Llofnod yr Athro:** .....**Date/Dyddiad:** .....



## **WJEC LEVEL 1/2 CERTIFICATE IN SPORT**

### **SAMPLE EXTERNAL ASSESSMENT**

#### **MARK SCHEME**

#### **UNIT 4: SPORTS EVENTS**

**In addition to a mark scheme, examiners will be supported by marking conferences and exemplar material.**



		Performance bands			
Learning Outcome	Assessment criteria	Level 1 Pass	Level 2 Pass	Level 2 Merit	Level 2 Distinction
<b>LO1</b> Know the principles of sports event planning	<b>AC1.2</b> Describe the planning activities involved in organising an event	Outlines the planning activities required for a specified sports event. Some evidence may be generic.	Describes the planning activities involved in organising a specified sports event. There may be omissions but key activities are described.	Describes the planning activities involved in organising a specified sports event. Some activities are described in detail.	Describes in detail the planning activities required for a specified sports event.
	<b>AC1.3</b> Describe requirements of sport event users	Outlines the requirements of potential users of a specified sports event. There may be some omissions and evidence may be weighted to one type of user.	Describes the requirements of potential users of a specified sports event. There may be some omissions and evidence may be weighted to one type of user.	Describes with some detail the requirements of potential users of a specified sports event.	
	<b>AC1.5</b> Describe the roles and responsibilities of individuals involved in sport event organisation	Outlines the roles and responsibilities required for a sports event. There may be some omissions.	Describes the roles and responsibilities required for a sports event. There may be some omissions.	Describes with some detail the roles and responsibilities required for a sports event.	
<b>LO2</b> Understand the factors affecting sport	<b>AC2.1</b> Analyse factors that affect sport events	Analyses a range of factors that may affect a specified sporting event. Evidence may be mainly generic with	Analyses a range of factors that may affect a specified sporting event. Factors are mainly appropriate and analysis has some reasoning	Analyses a range of factors that may affect a specified sporting event. Factors are mainly appropriate and analysis is mainly well-	Analyses a range of relevant factors that may affect a specified sport event. Analysis is clear and well-reasoned with evidence

events		limited reasoning.	and relevance to specified sporting event.	reasoned.	clearly related to the specified event.
	<b>AC2.2</b> Explain how event activities meet regulatory requirements	Outlines how event activities meet regulatory requirements. There may be some omissions and limited reasoning.	Explains how event activities meet regulatory requirements. Explanations are reasoned but there may be some omissions.		
<b>LO3</b> Be able to plan sport events	<b>AC3.2</b> Suggest event contingency plans to minimise potential risks	Suggestions made are mainly general with some reference to implied or explicit risks to a specified. There is some attempt to reason how suggestions mitigate risk.	Suggestions made are mainly related to implied risks and some identified risks for a specified event. Evidence includes some reasoning for how suggestions mitigate risk.	Suggestions made are related to risks identified for a specified event. Evidence includes reasons for how suggestions mitigate risk.	
	<b>AC3.3</b> Explain how experience of running events informs event proposals	Describes own experience of running events. The relationship to event proposals is mainly implicit rather than clear.	Explains how own experience of running events has informed event proposals. Explanation has some reasoning and is supported by some evidence of direct involvement of planning and running three different events. Evidence may be weighted towards two events.	Explains how own experience of running events has informed event proposals. Explanation is mainly reasoned and supported by evidence of direct involvement of planning and running three different events. Evidence relates to three different events.	Explains how own experience of running events has informed event proposals. Explanation is clear and well- reasoned and supported by evidence of direct involvement of planning and running three different events.